



DONAHUE ACADEMY • THE CATHOLIC, CLASSICAL SCHOOL OF AVE MARIA PARISH

4955 Seton Way, Ave Maria, FL 34142 • [donahueacademy.org/contact](http://donahueacademy.org/contact) • 239.842.3241

## JOB DESCRIPTION

Title: **Classroom (Lead) Teacher**

Position: Full-time

Location: Donahue Academy, Ave Maria FL

Reports to: Dean and Assistant Principal of Faculty

## OVERVIEW

Donahue Academy is the parochial elementary, middle, and high school of Ave Maria Catholic Church, which serves more than 1,400 households through liturgy, evangelization, formation, education, and ministry activities. Donahue Academy provides a faithful Catholic, classical education, including a robust athletics program, to children from Pre-Kindergarten to Grade 12 in an authentically Catholic, tight-knit community environment. At Donahue Academy, we believe that the pursuit of the transcendental realities cannot be separated from Christ, the source of all truth. It is only in the context of our allowing God His due place, according to the teachings of the Catholic Church, that an authentic and rigorous liberal arts education is possible. As such, our Pre-K to Grade 5 program – the Grammar Stage – is ordered toward an acquisition of content knowledge in all subjects that point to a coherent understanding of the universe, finding its ultimate origin and fulfillment in God. The **Classroom Lead Teacher** supports this ethos by applying primary, classical, and Catholic education pedagogies to impart knowledge, promote a love of learning, model excellence in behavior, inspire service, and draw students into a vibrant Catholic culture that is visible in words, comportment (including language and dress) and actions.

## RESPONSIBILITIES

- Teach a grade-level curriculum – from Pre-K to Grade 5 – consistent with the Diocese of Venice requirements and Donahue Academy objectives.
- Promote a classroom environment that is loving, safe, orderly, and conducive to individualized and small-group instruction based on student learning style and needs.
- Work in close partnership with and under the Grammar Stage Dean to develop lessons and related instructional materials that are all part of a unified presentation of the specified grade level curriculum; write accompanying and adequately detailed lesson plans; conduct ongoing and varied forms of assessments; actively participate in faculty meetings and committees, as needed.



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- Encourage parental involvement in student education and ensure effective and transparent communication with students and parents.
- Engage in continuing education on the topics of classical and Catholic education models by reading, attending seminars, workshops, and professional meetings.
- Participate in activities outside of the classroom that involve students, as often as possible.

#### CREDENTIALS, SKILLS, AND EXPERIENCE

- Minimum of bachelor's degree, from an accredited college or university, applicable to a teaching assignment is required.
- Current 5-year renewable Professional Florida Educator Certificate, or a 3 or 4-year non-renewable Temporary Florida Educator Certificate, or eligibility for certification is required.
- Understanding and knowledge of Catholic pedagogy (i.e., Gravissimum Educationis) is strongly preferred.
- Familiarity with Singapore Math, Reading Mastery, FOSS Science is desired; for a sampling of our primary education curriculum please refer to <https://donahueacademy.org/curriculum-guide/>.

#### ADDITIONAL REQUIREMENTS

- Must be a practicing Catholic.
- Must be familiar with the classical model of education.
- Must abide policies and procedures as set forth in the Diocese and Donahue Academy Employee and Family handbooks.
- Willingness to undergo a FDLE Level 2 background check.
- Must demonstrate a love for children and teaching.
- Must demonstrate strong written and verbal communication, planning, and organizational skills.