



# RHODORA J. DONAHUE ACADEMY OF AVE MARIA

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## TECHNOLOGY USE AGREEMENT

As a school-based computer user, students agree to the following rules and code of ethics:

1. I recognize that the purpose of school computers and electronic information services is for teaching and learning. I also recognize that all computer users have the same right to use the equipment; therefore, I will not use the computer resources for non-academic purposes. I will not waste or take supplies, such as, paper that is provided by the school. When I am working on the computer, I will talk softly and work in ways that will not disturb other users. I will keep my computer work area clean and will not eat or drink near the computers.
2. I recognize that software is protected by copyright laws; therefore, I will not make unauthorized copies of software, and I will not give, lend, or sell copies of software to others. I understand that I will not be allowed to bring software applications, games, or CD ROMs from home to be used on school equipment without proof of licensure and prior approval of appropriate school personnel. All media from home must be free of viruses.
3. I recognize that the work of users is valuable; therefore, I will protect the privacy of others by not trying to learn their password; I will not copy, change, read, or use files from another user without prior permission from that user; I will not be a party to any electronic plagiarism; I will not attempt to gain unauthorized access to system programs or computer equipment; I will not use computer systems to disturb or harass other computer users or use inappropriate language in any communications.
4. I will honor my school's procedures for the storage of information. I understand that I am expected to save files that I want to keep on my own external storage device. I realize that, after prior notice has been given to me, files may be deleted from the system to protect the integrity of the network or because of space limitations on the computer's hard drive.
5. I understand that each student who receives Internet access through an account will be instructed in the proper use of the network. The use of the Internet must be in support of education and research consistent with the educational objectives of the school. Students using network or computing resources must comply with the appropriate rules for the network or resource.

6. As a user of a network, I will not use bulletin boards, chat lines, or social media sites for personal use. In addition, I will not reveal my personal information, home address, or phone number or those of other students, teachers, or staff. Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to copyrighted material, threatening or obscene material, or material protected by trade secret. The use of school computers and networking resources for commercial activities is not permitted.

**Student**

Please read and sign the following statement:

**As a student, I have read and accept the Technology Use Agreement. I understand it and will abide by it. I further understand that any violation of these regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action initiated.**

This agreement shall be valid from the date hereof unless revoked in writing.

\_\_\_\_\_  
User's Name (PRINT)

\_\_\_\_\_  
User's Signature

\_\_\_\_\_  
Date (MM/DD/YY)

**Parent or Guardian**

Please read and sign the following statement:

**As the parent or guardian of this student, I have read the Technology Use Agreement. I understand that this access is designed for educational purposes. I am aware that it is impossible for the school to restrict access to all controversial materials, and I will not hold them responsible for materials acquired in use or any injury to my child as a result of its acquisition. Further, I accept full responsibility for supervision if and when my child's use of the school's technology resources (e.g. lap top computer) is not in a school setting.**

This agreement shall be valid from the date hereof unless revoked in writing.

\_\_\_\_\_  
Parent / Guardian Full Name

\_\_\_\_\_  
Parent / Guardian Signature

\_\_\_\_\_  
Date (MM/DD/YY)